



FORM 1 | GENERAL MEETING PROXY APPOINTMENT

Strata Schemes Management Act 2015 (Schedule 1 Clauses 23, 25, 26), Strata Schemes Management Regulation 2016 Clause 13

<i>MUST insert to show the date of completion and signing of this form</i>	Date & Time	
<i>MUST be the full name(s) as reflected on the title of your lot and in the strata roll. If jointly owned, then all names must be recorded. If owned by a corporation, the name of the corporation must be noted (not the name of the company nominee)</i>	I/We	
<i>MUST insert the Lot number. This is not always your unit/suite number. If unsure contact Strata Plus or refer to a recent levy notice</i>	the owners of lot	
<i>MUST insert the Strata Plan No.</i>	in	SP No
<i>MUST insert the proxy holder's name</i>	appoint	
<i>Insert where the proxy holder is from eg Lot X</i>	of	
as my/our proxy for the purposes of meetings of the owners corporation (including adjournments of meetings).		
<i>Tick and/or complete whichever applies. The appointment cannot have effect for more than 12 months or 2 consecutive annual general meetings. Period of meetings MUST be specified in a clear manner. If no nomination is made, the proxy will take effect for 12 months or 2 consecutive annual general meetings, whichever is the greater.</i>	Period or number of meetings for which appointment of proxy has effect	<input type="checkbox"/> 1 meeting <input type="checkbox"/> meetings <input type="checkbox"/> 1 month <input type="checkbox"/> months <input type="checkbox"/> 12 months or 2 consecutive annual general meetings
<i>*Check option 1 or 2, whichever applies. If you check option 2, then specify the matters and any limitations on the manner in which you want the proxy to vote on the lines provided for option 2.</i> <i>*Leave option 3 blank if proxy is not authorised to vote on this matter.</i> <i>If no information is provided then the proxy cannot vote regarding managing agents.</i>	Authorisation given	<p>*1. This form authorises the proxy to vote on my/our behalf on all matters.</p> <p>OR</p> <p>*2. This form authorises the proxy to vote on my/our behalf on the following matters only:</p> <p>.....</p> <p>.....</p> <p>*3. If a vote is taken on whether</p> <p>..... (the strata managing agent) should be appointed or remain in office or whether another managing agent is to be appointed, I/we want the proxy to vote as follows:</p> <p>.....</p>
<i>A person can only hold one proxy if the scheme has 20 lots or less. Limit to a number equal to not more than 5% of the total number of lots. Please initial this section</i>	Limit on number of proxies	*4. I understand that, if the proxy already holds more than the permitted number of proxies, the proxy will not be permitted to vote on my/our behalf on any matters. Please initial
<i>Signatures of ALL owners recorded on title MUST sign. If owned by a corporation, the proxy MUST be executed by the company pursuant to the Corporations Act 2001.</i>	Signature of owner(s)	

REFER OVER FOR IMPORTANT INFORMATION

SEND COMPLETED FORM TO

info@strataplus.com.au



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NOTES ON APPOINTMENT OF PROXIES

1. This form is ineffective unless it contains the date on which it was made and it is given to the secretary of the owners corporation at least 24 hours before the first meeting in relation to which it is to operate (in the case of a large strata scheme) or at or before the first meeting in relation to which it is to operate (in any other case).
2. This form will be revoked by a later proxy appointment form delivered to the secretary of the owners corporation in the manner described in the preceding paragraph.
3. This form is current from the day on which it is signed until the end of the period (if any) specified on the form or the first anniversary of that day or at the end of the second annual general meeting held after that day (whichever occurs first).
4. If a person holds more than the total number of proxies permissible, the person cannot vote using any additional proxies. The total number of proxies that may be held by a person (other than proxies held by the person as the co-owner of a lot) voting on a resolution are as follows:
 - (a) if the strata scheme has 20 lots or less, one,
 - (b) if the strata scheme has more than 20 lots, a number that is equal to not more than 5% of the total number of lots.
5. A provision of a contract for the sale of a lot in a strata scheme, or of any ancillary or related contract or arrangement, is void and unenforceable to the extent that it:
 - (a) requires the purchaser of a lot, or any other person, to cast a vote at a meeting of the owners corporation at the direction of another person, or
 - (b) requires the purchaser to give a proxy at the direction of another person for the purpose of voting at a meeting of the owners corporation (that is a person cannot rely on any such proxy to cast a vote as a proxy).

NOTES ON RIGHTS OF PROXIES TO VOTE

1. A duly appointed proxy:
 - (a) may vote on a show of hands (or by any other means approved by a general resolution at a meeting of the owners corporation), subject to any limitation in this form, or may demand a poll, and
 - (b) may vote in the person's own right if entitled to vote otherwise than as a proxy, and (
 - (c) if appointed as a proxy for more than one person, may vote separately as a proxy in each case.
2. A proxy is not authorised to vote on a matter:
 - (a) if the person who appointed the proxy is present at the relevant meeting and personally votes on the matter, or
 - (b) so as to confer a pecuniary or other material benefit on the proxy, if the proxy is a strata managing agent, building manager or on-site residential property manager, or
 - (c) if the right to vote on any such matter is limited by this form.